



Zoom Policy – For Participants

Before the workshop:

- Make sure you are in an appropriate space for the workshop
- Be aware of what is behind you in the video. You may want to remove anything personal, such as family photos.
- Wear clothing that is appropriate for the activity.
- Make sure everyone in your home knows that you are in a live video workshop.
- Make sure that you are logged in using just your first name and initial only.
- You will receive a meeting id and password via email, do not share this in any way.

During the workshop:

- When you join the workshop, you will enter a waiting room. Please join the waiting room 15 minutes before the activity will start. You will be let into the workshop one at a time, at the designated start time
- Once everyone has arrived the meeting room will be locked.
- There may be times when your sound is turned off to let the teachers, or others, speak without being interrupted.
- You do not need to have your video on all the way through the workshop, but it is encouraged.
- Do not record or screenshot anything during the workshop, only the hosts will be allowed to do this, and we will always ask beforehand.
- You will not be able to use the screen share buttons. If you need to share your screen for any reason, please let the call host know.
- We expect everyone to follow Little Angel Theatre's code of conduct. Anyone who is behaving in an inappropriate or unsafe way will be removed from the class.
- If anything occurs to make you feel uncomfortable or upset, message your teacher through the chat buttons or get in touch with Little Angel Theatre.